

Attendance and Citizenship are a significant factor affecting student achievement in school. DFMS believes that the optimal conditions for learning occur when students are in class, on time, prepared, and ready to contribute their curiosity to the lesson each day.

- ◎ When a student is absent, they should check Canvas, talk to teachers, and spend time during E-Time making up any missed work.
- ◎ We work as a team, and if one of our team members is chronically absent, that affects all of us! We need you here!

# Tardy Policy

- ◎ TARDY - Student arrives at a class after the bell rings to start class.
- ◎ LATE TARDY - Student arrives at class over 10 minutes late, but before 20 minutes has passed.
- ◎ ABSENT - Student does not come to class or arrives at class after 20 minutes.

# What do you do if you are tardy?

If a student is just a few minutes late in the morning and their parent/guardian is going to call and excuse it, they can just go straight to class. If they have a note, they should go to the office.

If a student is arriving to school several minutes late, or later in the day, they will check into the office first and go to class with a note. Teachers do not need to change the status of a student who comes to class with a note from the office--the office will take care of it!

# What do you do if you are tardy?

The limit for parent/guardian excused 1st period tardies is **five per term**.

Parents/guardians can not excuse tardiness in the middle of the day unless it is the first class you have attended that day. For example, you were absent 1st period and arrived tardy to 2nd because you just got to school. Your 2nd period tardy can be excused. But if you were here for 1st, 2nd, and 3rd period, and then tardy to 4th, the 4th period tardy cannot be excused.

If you are already at school and just getting to class late because you took too long between classes, you do not need to go to the office. Just get to class!

# Lunch Detention

- ⦿ Unexcused absences and tardies must be cleared for a student to be eligible to participate in some school activities.
- ⦿ Starting on Tuesday, 8/31, lunch detention will be assigned to students to make up tardies, sluffs, and unexcused absences.
- ⦿ For detention, you will bring your home lunch or get your school lunch and spend **all of lunch** in a designated area.

- ◎ Students should come to detention with work to complete. Students who do not bring their own work will be given work.
- ◎ In order to earn credit in detention, students must be on task and work quietly the entire time.

