

# **DIAMOND FORK MIDDLE SCHOOL COMMUNITY COUNCIL**

## **MEETING AGENDA FOR: THURSDAY, SEPTEMBER 14TH**

### **Parent Members:**

Becky Gwilliam  
Ashley Shepherd  
Landen Garner  
Brooke Bigelow

### **Faculty Members:**

Brenda Burr -- Principal  
Christian Cragun -- Math Teacher  
Sandy Caceres -- Counselor  
Cecily Yaeger -- Assistant Principal (non-voting)

### **PTSA Representative:**

### **Facilitator:**

Jentry Youd (non-voting)

### **1. Welcome / Introductions**

- Welcome new members.
- Who is who? Tell us about yourself.

### **2. Confirm contact information for website**

- Each member must post a phone number or an email on the school website.

### **3. Elect Council Chair and Vice Chair**

- Nominations and Vote - Review [rules of order and procedure](#)
  - a. Chair must be parent
  - b. Vice Chair can be parent or faculty member (not principal)
  - c. Follow rules of order (nominations and seconds, then vote)
- FYI: Review roles of Chair, Vice Chair, SCC and facilitator
  - a. Job descriptions provided by schoollandtrust.org: <http://www.schoollandtrust.org/training/>

### **4. Review Calendar for monthly meetings (2nd Thursday at 3:15pm?)**

- Calendar Meeting Date Discussion? What works best for the council?
- Sept 8 Electing Chair and Vice Chair  
School Safety (drills, lockdown, ect)
- Oct 13 Training from the District
- Nov 10 Update on School Improvement Plan progress from previous spring

State Testing Data if available

- Dec 8 Any follow up items from the fall  
(option to cancel if there aren't any pressing agenda items)
- Jan 12 Tech usage, digital citizenship (NetSmartz Assembly September 29, 2022)  
Internet filtering  
Comprehensive Guidance Committee  
Nebo Student Wellness Policy
- Feb 9 Safe Walking Routes (child access route plan)  
School Improvement Plan / Teacher Student Success Act Plan
- March 9 Trustlands Plan
- April 13 Any remaining items / Finalizing Trustlands plan if not completed in March  
Last meeting of the year if everything is complete

#### **5. School Safety (drills, lockout, lockdown, ect.)**

- Fire Drill was completed on August 26, 2022
- Future Drills
  - a. Fire Drill - September 2023
  - b. Lockdown - October 2023
  - c. Fire Drill - January 2023
  - d. EarthQuake Drill - April 2023
- Procedure review for Fire Drill, Lockout, Lockdown, and Reunification plan

#### **6. School Updates (Mrs Burr)**

- MTSS
- Rattler Time
- Study Hall
- After School Cafe

#### **8. Questions**

**Motion to adjourn:**

**Second:**

**End Time:**